

Course Structure

Advanced Certificate in Library & Information Services

Faculty of Arts



Semester 1

Type	Code	Name	Prerequisites	Credit Points	Fee (MVR)
CORE	IST001	Cataloging & Classifications for Beginners	Nil	15	1,350
CORE	IST003	Collection Maintenance	Nil	15	1,350
CORE	GEN001	Study Skills	Nil	15	1,350
CORE	ENG017	English 1	Nil	15	1,350
Semester Total					5,400

Semester 2

Type	Code	Name	Prerequisites	Credit Points	Fee (MVR)
CORE	MGT001	Office Administration	Nil	15	2,100
CORE	IST005	Library Client Services	Nil	15	1,350
CORE	IST007	Library Display & Promotion	Nil	15	1,350
CORE	CPT101	Computer Applications	Nil	15	1,725
Semester Total					6,525
Course Total				120	11,925

Fees stated above are tuition fees for local students. Fees for international students is twice the stated fees. All fees are quoted in MVR.

While every reasonable effort has been exerted to ensure the accuracy of the fees published by the Maldives National University, it is important to note that the University reserves the prerogative to modify fees without prior notification, whether prompted by altered circumstances or otherwise. Applicants are hereby alerted to the fact that the outlined plans for various courses (including but not limited to lecturers and terms) as disclosed in the University's publications are indicative of intent. Such representations shall not be construed as constituting a binding offer or covenant for which the University assumes liability. Should you desire to pursue a specific subject as an elective, it is incumbent upon you to verify its availability in the respective term. In the event of any verbal communication from a University representative conflicting with a document officially published by the University, the latter shall be deemed authoritative.