

Course Structure

Advanced Certificate in Library & Information Services

Faculty of Arts



Semester 1

Type	Code	Name	Prerequisites	Credit Points	Fee (MVR)
CORE	IST001	Cataloging & Classifications for Beginners	Nil	15	870
CORE	IST003	Collection Maintenance	Nil	15	870
CORE	GEN001	Study Skills	Nil	15	870
CORE	ENG017	English 1	Nil	15	870
Semester Total					3,480

Semester 2

Type	Code	Name	Prerequisites	Credit Points	Fee (MVR)
CORE	MGT001	Office Administration	Nil	15	1,320
CORE	IST005	Library Client Services	Nil	15	870
CORE	IST007	Library Display & Promotion	Nil	15	870
CORE	CPT101	Computer Applications	Nil	15	1,245
Semester Total					4,305
Course Total				120	7,785

Fees stated above are tuition fees for local students. Fees for international students is twice the stated fees. All fees are quoted in MVR.

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